




Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Published 21 September 2015

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
DECISIONS ANTICIPATED FOR SEPTEMBER 2015				
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
48803	Sussex Partnership Foundation Trust CQC Inspection Summary and Brighton and Hove Action Plan & 2020 Vision <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	9 Sep 2015		Report of: Executive Director for Finance & Resources Report Author: Kath Vlcek Tel: 01273 290450
48387	Homelessness Scrutiny Panel Monitoring Report <i>All Committee Decisions</i> This is the first monitoring report for the homelessness scrutiny panel report <i>Wards affected: All Wards</i>	9 Sep 2015		Report of: Executive Director for Environment, Development & Housing, Dr Tom Scanlon Report Author: James Crane Tel: 293316
48380	Bullying in Schools Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring update to scrutiny committee <i>Wards affected: All Wards</i>	9 Sep 2015		Report of: Executive Director for Children's Services Report Author: Sam Beal

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48416	<p>Alcohol Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	9 Sep 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Tim Nichols Tel: 29-2163, Jean Cranford Tel: 29-2550</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM JUBILEE LIBRARY				
49117	<p>Development of new City Employment & Skills Plan (2016-2020) <i>All Committee Decisions</i> Committee Paper for EDCC including the project initiative document in the appendices.</p> <p><i>Wards affected: All Wards</i></p>	17 Sep 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Elizabeth Cadman</p>
48976	<p>Greater Brighton Economic Board 2014/15 Annual Report <i>All Committee Decisions</i> The report sets out the annual report of the Greater Brighton Economic Board and provides the Committee with an update on the delivery of the Greater Brighton Investment Programme and other city region initiatives.</p> <p><i>Wards affected: All Wards</i></p>	17 Sep 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Nick Hibberd Tel: 01273 293756</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48907	<p>Options for Preston Park Cycle Track <i>All Committee Decisions</i> To consider options for investment in Preston Park Cycle Track to bring it up to competition standard.</p> <p><i>Wards affected: Preston Park</i></p>	17 Sep 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
48884	<p>Holding Report Re. Scrutiny Panel Report on Private Sector Housing <i>All Committee Decisions</i> The report informs the Committee of the Scrutiny Panel Report on Private Sector Housing in the City and the Scrutiny Panel's request that officers bring back to Committee responses to the Scrutiny Panel's recommendations.</p> <p><i>Wards affected: All Wards</i></p>	17 Sep 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Sandra Rogers Tel: 29-2502</p>
43682	<p>Draft Flood Risk Management Supplementary Planning Document for Shoreham Harbour <i>All Committee Decisions</i> The draft SPD sets out proposed guidance for decision-makers, landowners and developers about flood defences and flood mitigation measures at Shoreham Harbour. The SPD provides detailed guidance on how planning policy will be implemented. This SPD will sit alongside the Shoreham Harbour Joint Area Action Plan.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	17 Sep 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Mike Holford Tel: 29-2501, Mike Holford Tel: 29-2501, Rob Fraser Tel: 01273 292380, Rob Fraser Tel: 01273 292380</p>

AUDIT & STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48972	<p>Cash collection contract <i>All Committee Decisions</i> To provide an update on issues arising from the cash collection contract</p> <p><i>Wards affected:</i></p>	22 Sep 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
48970	<p>Internal audit and corporate fraud progress report <i>All Committee Decisions</i> To provide an update on the progress of the internal audit and corporate fraud plan for 2015/16</p> <p><i>Wards affected:</i></p>	22 Sep 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314, Graham Liddell Tel: 01273 291323</p>
48968	<p>2014/15 financial statements <i>All Committee Decisions</i> To consider and authorise for issue the 2014/15 financial statements.</p> <p><i>Wards affected:</i></p>	22 Sep 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48966	<p>Ernst & Young Audit Results Report 2014/15 <i>All Committee Decisions</i> To consider the results of the external audit of the 2014/15 financial statements.</p> <p><i>Wards affected:</i></p>	22 Sep 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>
48964	<p>Ernst & Young progress report 2015/16 <i>All Committee Decisions</i> To set out the progress of the 2015/16 external audit</p> <p><i>Wards affected:</i></p>	22 Sep 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>
48750	<p>Strategic Risk MAP Focus: SR19 Implementation of the Care Act; SR 20 Better Care Fund; and SR13 Keeping Vulnerable Adults Safe from Harm & Abuse <i>All Committee Decisions</i> This report provides the Committee with the Risk Management Action Plans for each of the Strategic Risks scheduled to receive focus and, by the Risk Owner's attendance at the meeting, enables Members to ask questions relating to the Risk MAPs in order to form an opinion on the effectiveness of risk management.</p> <p><i>Wards affected: All Wards</i></p>	22 Sep 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jackie Algar Tel: 01273 29-1273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49207	<p>Information Governance <i>All Committee Decisions</i> Proposal to improve compliance with data protection when dealing with Freedom of Information requests</p> <p><i>Wards affected: All Wards</i></p>	22 Sep 2015		Report of: Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500
49449	<p>Standards Update <i>All Committee Decisions</i> Update of code of conduct complaints activity</p> <p><i>Wards affected: All Wards</i></p>	22 Sep 2015		Report of: Head of Law (Monitoring Officer) Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500
HOUSING & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
48706	<p>Housing Related Support Commissioning Update <i>All Committee Decisions</i> An update on the Housing Related Support retendering, including the new Rough Sleepers outreach service contract.</p> <p><i>Wards affected: All Wards</i></p>	23 Sep 2015		Report of: Executive Director for Adult Services Report Author: Jenny Knight Tel: 01273 293081

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49162	<p>New Homes for Neighbourhoods small sites strategy <i>All Committee Decisions</i> To update on progress with two pilot projects for development of new homes on small council Housing sites agreed by Housing Committee in March 2014 and to seek approval to invite proposals for one or two particular small, difficult sites to seek and test out low cost construction solutions.</p> <p><i>Wards affected: Hanover & Elm Grove; Hollingdean & Stanmer; Moulsecoomb & Bevendean; Patcham; St Peter's & North Laine</i></p>	<p>23 Sep 2015 15 Oct 2015</p>	<p>Policy & Resources</p>	<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Carol Jenkins Tel: 29-3832, Sam Smith Tel: 01273 291383</p>
49177	<p>Housing Management Performance Report Quarter 1 2015/16 <i>All Committee Decisions</i> This Housing Management Performance Report covers the first quarter of the financial year 2015/16.</p> <p><i>Wards affected: All Wards</i></p>	<p>23 Sep 2015</p>		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Tom Matthews Tel: 01273 293234</p>
47282	<p>Allocation of Temporary Accommodation Policy <i>All Committee Decisions</i> This Policy is required following the court of appeal decision in Nzolameso v Westminster City Council [2015] UKSC 22), The Policy is require to explain if the council is allocating temporary accommodation outside of it area how this will be done.</p> <p><i>Wards affected: All Wards</i></p>	<p>23 Sep 2015</p>		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: James Crane Tel: 293316</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
45873	<p>Seniors housing scheme review <i>All Committee Decisions</i> Scheme review</p> <p><i>Wards affected: Hanover & Elm Grove</i></p>	23 Sep 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>
47660	<p>Fuel Poverty & Affordable Warmth Strategy for Brighton & Hove <i>All Committee Decisions</i> Report on response to National institute for Health and Care Excellence (NICE) guidelines and recommendations on Excess winter deaths and morbidity and the health risks associated with cold homes</p> <p><i>Wards affected: All Wards</i></p>	23 Sep 2015		<p>Report of: Director of Public Health, Executive Director for Environment, Development & Housing</p> <p>Report Author: Miles Davidson Tel: 29 - 3150</p>
Decisions Anticipated for October 2015				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
47166	<p>Targeted Budget Management (TBM) 2015/16 Month 5 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49052	<p>School and College Playing Field at Old Shoreham Road <i>All Committee Decisions</i></p> <p>This report makes proposals for the future management arrangements of school and college playing fields at Old Shoreham Road. These proposals arise from discussions between the local authority, the Friends of the Field (an unconstituted body of residents interested in using the school field) the Council, Cardinal Newman School, Brighton, Hove & Sussex VI Form College (BHASVIC) and Stanford Junior and Infant Schools</p> <p><i>Wards affected: Goldsmid</i></p>	15 Oct 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Tel: 29-0732</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48917	<p>Charging for pre-application planning advice <i>All Committee Decisions</i> This report seeks authority to introduce charges for pre-application advice which is given by the Local Planning Authority to anybody who wishes to bring forward development in the City.</p> <p>Pre-application advice can be offered through written feedback or as part of a performance agreement with a potential applicant.</p> <p>The report will set out the service we currently offer which is non- statutory and part of the work we do without recovering costs.</p> <p>There is no legal duty to offer pre-application advice. We offer advice to improve the quality of the submissions and to bring certainty to developers as early as possible about the likely issues which may arise.</p> <p>The report will outline our approach when dealing with major and minor schemes and also how we are ensuring quality through design review and revering all of the costs we incur to offer this non-statutory service.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jeanette Walsh Tel: 01273 292098</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48910	<p>Proposed Submission East Sussex, South Downs and Brighton & Hove Waste and Minerals Sites Plan <i>All Committee Decisions</i> This report seeks approval for the publication of the East Sussex, South Downs and Brighton & Hove Waste & Minerals Sites Plan, along with supporting documents, for an eight week period of public consultation, prior to submission to the Secretary of State for public examination.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Steve Tremlett Tel: 29-2108</p>
48818	<p>Valley Gardens: Approval to appoint a Landscape Contractor <i>All Committee Decisions</i> Due to contract value, Policy & Resources Committee approval is required before the process of appointing a Landscape Contractor to implement elements of the Valley Gardens works can commence.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>
49167	<p>Integrated Client Transport Unit (ICTU) <i>All Committee Decisions</i> Service Redesign proposal to bring the Council's Client Transport functions together into one central unit in order to realise value for money savings targets.</p> <p>Proposal affects Children's and Adults Social Care and Environment, Development & Housing Directorates.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Richard Denyer-Bewick Tel: 01273296370</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
43680	<p>Shoreham Harbour Joint Area Action Plan - Submission <i>All Committee Decisions</i> A joint area action plan for the regeneration of Shoreham Harbour has been produced by the City Council along with Adur District and West Sussex County Councils. The Plan is at the stage now where there is requirement under planning legislation for it to be agreed by Policy & Resources Committee/Council before submission to the Planning Inspectorate for public examination.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	17 Mar 2016 24 Mar 2016		Report of: Report Author:
49193	<p>Update on Waste Joint Working Agreement between Brighton & Hove City Council and East Sussex County Council <i>All Committee Decisions</i> To update Committee on the Waste Joint Working Agreement between ESCC and BHCC. To seek delegated authority for the Director of Environment, Development & Housing to sign the revised agreement off.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		Report of: Executive Director for Environment, Development & Housing Report Author: Jan Jonker Tel: 29-4722
49195	<p>Update on Waste Joint Working Agreement (Part 2 Report) <i>All Committee Decisions</i> To present the revised JWA discussed in the Part 1 Report</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		Report of: Executive Director for Environment, Development & Housing Report Author: Jan Jonker Tel: 29-4722

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49270	<p>Customer First in a Digital Age <i>All Committee Decisions</i> Proposal to fund Customer First in a Digital Age Programme</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Richard Clarke, Mark Watson Tel: 01273 291585</p>
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
49249	<p>Equality & Inclusion Policy Review Proposal <i>All Committee Decisions</i> The corporate Equality & Inclusion Policy is due for review. The paper proposes that the review of the Policy matches the timeframe for the Fairness Commission, so priorities for both are linked effectively. It outlines and recommends the approach.</p> <p><i>Wards affected: All Wards</i></p>	5 Oct 2015		<p>Report of:</p> <p>Report Author: Sarah Tighe-Ford Tel: 29-2301</p>
49314	<p>Public Spaces Protection Orders <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Oct 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Peter Castleton</p>
49316	<p>Prevent <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Oct 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Peter Castleton</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49318	<p>Trans Needs Assessment Findings and Recommendations <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Oct 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Alistair Hill Tel: 01273 296560</p>
49320	<p>Housing and Inequalities <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Ross Keatley Tel: 29-1064</p>
49322	<p>Impact of Welfare Reform <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Oct 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Ross Keatley Tel: 29-1064</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
46199	<p>Increasing the Availability of Apprenticeships in Brighton & Hove Schools <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Emma Jones, Kirsten Trussell Tel: 01273 294921, Claire King, Hilary Ferries Tel: 29-3738</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
49142	<p>Submission of Air Quality Action Plan 2015 <i>All Committee Decisions</i> Under the provisions of Part IV of the Environment Act 1995 the local authority has a statutory duty to review and assess air quality in their area. In addition the local authority has a duty to submit an Air Quality Action Plan (AQAP) to DEFRA following declaration of an Air Quality Management Area. The 2015 AQAP has been submitted to DEFRA and has completed a comprehensive consultation process both internally and with externally. Comments from DEFRA and feedback resulting from the consultation process have been included in the AQAP.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Samuel Rouse</p>
49044	<p>Traffic Network Management Strategy <i>All Committee Decisions</i> Develop a new management strategy to reduce congestion on the city's streets</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jeff Elliott Tel: 29-2468</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49002	<p>Removal of Non-Motorised Vehicles. <i>All Committee Decisions</i> Report looking into the possibility of removing non-motorised vehicles from the public highway.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Christina Liassides Tel: 29-2036, Mark Prior Tel: 01273 292095, Juliet Theobald, David Fisher Tel: 292065</p>
48978	<p>Business Case and Proposals for Increased Waste Enforcement Activity <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
48919	<p>Parking Annual Report 2014-15 <i>All Committee Decisions</i> Report from Parking Services about operational performance and service developments over the past year.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Paul Nicholls Tel: 29-3287</p>

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48844	<p>Sustainability Action Plan <i>All Committee Decisions</i> The Sustainability Action Plan coordinates delivery and measurement of council projects delivering sustainable outcomes in the council and across the city.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Mita Patel Tel: 29-3332, Rachel Williams Tel: 01273 291098, Sarah Jones Tel: 29-3833</p>
48820	<p>Valley Gardens: Approval to progress the Project <i>All Committee Decisions</i> Approvals associated with progressing the Valley Gardens project from Developed Design Stage.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>
48690	<p>Highways Winter Service Plan 2015-16 <i>All Committee Decisions</i> This report presents the policies and operational mechanisms for providing a winter service on the public highway</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Christina Liassides Tel: 29-2036</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48676	<p>Parking bay sensors trial <i>All Committee Decisions</i> Proposals for a trial of on-street parking bay sensors as part of a national project funded by Innovate UK to help citizens better plan their journeys, find available parking space and connecting services more easily</p> <p><i>Wards affected: East Brighton; Preston Park; Queen's Park; St Peter's & North Laine; Westbourne; Withdean</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Austen Hunter Tel: 29-2245</p>
47953	<p>Surrenden & Fiveways resident parking scheme consultation report. <i>All Committee Decisions</i> Report on the results of a consultation on a resident parking scheme in the Surrenden and Five Ways area.</p> <p><i>Wards affected: Hollingdean & Stanmer; Preston Park; Withdean</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>
47951	<p>Resident parking scheme priority timetable <i>All Committee Decisions</i> A report on the future resident parking scheme priority timetable.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>

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47169	<p>Proposals for Chargeable Garden Waste Collections <i>All Committee Decisions</i> This report will present a business case for a chargeable garden waste collection and seek approval to introduce the service.</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
49235	<p>Report of the Scrutiny Panel on Short Term Holiday Lets (Party Houses) <i>All Committee Decisions</i> An Overview and Scrutiny Committee on 20 October 2014 introduced the report of a scrutiny panel which had been established to look at issues relating to party houses/ short term lets which target large groups such as stag and hen parties. This report is a formal response to those recommendations</p> <p><i>Wards affected: All Wards</i></p>	13 Oct 2015 22 Oct 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Tim Nichols Tel: 29-2163, Annie Sparks Tel: 29-2436</p>
HEALTH & WELLBEING BOARD - 4.00PM BRIGHTHELM CENTRE				
49121	<p>Future model of care for Community Short Term Services <i>Health & Wellbeing Board</i> At the Health and Wellbeing Board meeting of 24th March 2015 approval was given for the City Council and the Clinical Commissioning Group to undertake preliminary engagement with potential providers to explore a new model of care for Community Short Term Services.</p> <p><i>Wards affected: All Wards</i></p>	20 Oct 2015		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>

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49046	<p>Adult Services 2016 - 2020 <i>Health & Wellbeing Board</i> The report outlines the proposed direction of travel for Adult Services over the next 4 years aligned to our 4 year financial plans.</p> <p><i>Wards affected: All Wards</i></p>	20 Oct 2015		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Philip Letchfield Tel: 01273 295078</p>
48730	<p>Report on the City Council response to NICE Guidance on Excess Winter Deaths and morbidity and the health risks associated with cold Homes <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	20 Oct 2015		<p>Report of: Director of Public Health, Executive Director for Environment, Development & Housing</p> <p>Report Author: Miles Davidson Tel: 29 - 3150</p>
48620	<p>Residential Rehabilitation Services <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	20 Oct 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Kathy Caley Tel: 01273 296557</p>

Decisions Anticipated for November 2015

JOINT CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE AND THE HEALTH & WELLBEING BOARD - 4.00PM THE BRIGHTON CENTRE

HOUSING & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49225	<p>Response to the Tenant & Resident Scrutiny Panel on responsive repairs <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Glyn Huelin Tel: 01273 293306</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM JUBILEE LIBRARY				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
AUDIT & STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
LICENSING COMMITTEE - 3.00PM - FRIENDS MEETING HOUSE				
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM ST RICHARDS COMMUNITY CENTRE				
49237	<p>City Neighbourhoods <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	23 Nov 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Ben Miles, Claudia Rees Tel: 29-6821</p>
49239	<p>Refresh of Community Engagement Framework <i>All Committee Decisions</i> Modernisation of the city-wide Community Engagement Framework</p> <p><i>Wards affected: All Wards</i></p>	23 Nov 2015		<p>Report of: Chief Executive</p> <p>Report Author: Sam Warren Tel: 01273 296821</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49241	<p>Citywide Volunteering Strategy <i>All Committee Decisions</i> Council anedorsementof the city-wide volunteering strategy</p> <p><i>Wards affected: All Wards</i></p>	23 Nov 2015		<p>Report of: Chief Executive</p> <p>Report Author: Sam Warren Tel: 01273 296821</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
49061	<p>Traveller Commissioning Strategy: Three Years On <i>All Committee Decisions</i> The Traveller Commissioning Strategy 2012 and Action Plan were approved by Full Council on 22 March 2012. The development of this strategy was shadowed by an Environment & Community Safety Overview & Scrutiny Traveller Scrutiny Panel.</p> <p>The Response to the recommendations of the Traveller Scrutiny committed the Council to producing an annual monitoring report for the relevant Member Committee and this is the third of those updates. In addition, this report plus an update on the Scrutiny recommendations will be presented at Overview & Scrutiny Committee on 25 November 2015.</p> <p><i>Wards affected: All Wards</i></p>	24 Nov 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Andy Staniford Tel: 29-3159</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
47949	<p>Parking permit review. <i>All Committee Decisions</i> Report following a review of the operation of parking permits.</p> <p><i>Wards affected: All Wards</i></p>	24 Nov 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
48449	<p>Flood Risk Management Plans <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2015		<p>Report of: Executive Director for Environment, Development & Housing, Dr Tom Scanlon</p> <p>Report Author: Robin Humphries Tel: 29-1313</p>
48425	<p>Traveller Strategy Scrutiny Panel Monitoring Report <i>All Committee Decisions</i> Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Andy Staniford Tel: 29-3159</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48423	<p>Seafront Infrastructure Scrutiny Panel Monitoring Report <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Nick Hibberd Tel: 01273 293756, Geoff Raw Tel: 29-7329</p>
48421	<p>Adults with Autism Scrutiny Panel Monitoring <i>All Committee Decisions</i> Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2015		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>
49156	<p>Update on 3Ts Hospital Development <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Kath Vleck Tel: 01273 290450</p>
49154	<p>Update on Unscheduled Care/ Emergency Dept at BSUH <i>All Committee Decisions</i> Follow up from the July meeting</p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Kath Vleck Tel: 01273 290450</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for December 2015				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
47323	<p>Council Tax Reduction Review <i>All Committee Decisions</i> The Council is required to review its Council Tax Reduction Scheme each year. This report sets out that review.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: John Francis Tel: 29-1913</p>
49024	<p>Treasury Management Policy Statement 2015/16 (including Annual Investment Strategy 2015/16) – Mid Year Review <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>3 Dec 2015</p> <p>3 Dec 2015</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>
49022	<p>Performance Update Report Q2 - 2015-16 <i>All Committee Decisions</i> Half year performance update to P&R via ELT</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Andy Edwards Tel: 29-6823</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48962	<p>Budget Planning & Resource Update - Integrated Service and Financial Plan initial proposals 2016/17 - 2019/20 <i>All Committee Decisions</i> Update on the budget and resource projections since the July 2015 report including the Integrated Service and Financial Plans initial proposals 2016/17 - 2019/20</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242</p>
48614	<p>Targeted Budget Management (TBM) 2015/16 Month 7 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>
48880	<p>Support Functions Review <i>All Committee Decisions</i> This report updates the P&R Committee on the Support Functions Review following the report to June's committee.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mark Hourston Tel: 01273 295030, Rachel Musson Tel: 01273 291333, Graham Liddell Tel: 01273 291323</p>
<p>HEALTH & WELLBEING BOARD - 4.00PM BRIGHTHELM CENTRE</p>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49048	<p>Joint Strategic Needs Assessment (JSNA) update <i>Health & Wellbeing Board</i> This item will update on needs assessments published and in progress in 2015/16, the 2014 JSNA summary updates, and suggest the programme for needs assessments for 2016/17 for approval by the Board.</p> <p><i>Wards affected: All Wards</i></p>	15 Dec 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Kate Gilchrist Tel: 01273 290457</p>
Decisions Anticipated for January 2016				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
49018	<p>Council Tax Base 2016/17 <i>All Committee Decisions</i> Agree the council tax base for 2016/17</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Heather Bentley Tel: 29-1244, James Hengeveld Tel: 01273 291242</p>
49012	<p>Business Rates Retention forecast 2016/17 <i>All Committee Decisions</i> Calculate the business rates income for 2016/17 and approve the NNDR1 2016/17 form</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Heather Bentley Tel: 29-1244</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
AUDIT & STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM JUBILEE LIBRARY				
45330	<p>Update of Developer Contributions Technical Guidance <i>All Committee Decisions</i></p> <p>In order to reduce the impact of a new development and to make sure it does not place additional pressure on existing infrastructure such as roads, health or council services, the council's planning officers may seek appropriate contributions from the developer.</p> <p>This report recommends the adoption of updated guidance on when and how developer contributions are sought in relation to development proposals.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Debra May Tel: 29-2295</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
47246	<p>Traffic Regulation Order objections to measures on western section of The Droveway <i>All Committee Decisions</i></p> <p>Objections to proposed measures in the Droveway associated with the development of the Bilingual School.</p> <p><i>Wards affected: Hove Park</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Matthew Thompson Tel: 29-3705</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM SOUTH PORTSLADE COMMUNITY CENTRE				
Decisions Anticipated for February 2016				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
48616	<p>Targeted Budget Management (TBM) 2015/16 Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>11 Feb 2016</p> <p>11 Feb 2016</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
48431	<p>Public Toilets Scrutiny Panel Monitoring Report <i>All Committee Decisions</i> Second monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
48429	<p>Short Term Holiday Lets Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Tim Nichols Tel: 29-2163</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48427	<p>Children with Autism Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Regan Delf Tel: 01273 293504</p>
49160	<p>Update on Mental Health Service Provision in Brighton and Hove <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
49158	<p>Musculoskeletal Contract update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
48418	<p>Trans Equalities Scrutiny Panel Monitoring <i>All Committee Decisions</i> Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Emma McDermott Tel: 01273 29-6805</p>
Decisions Anticipated for March 2016				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
49028	Annual Investment Strategy 2016/17 <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	17 Mar 2016		Report of: Executive Director for Finance & Resources Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246
49026	Treasury Management Policy Statement 2016/17 <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	17 Mar 2016 17 Mar 2016		Report of: Executive Director for Finance & Resources Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246
LICENSING COMMITTEE - 3.00PM FRIENDS MEETING HOUSE				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
AUDIT & STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM JUBILEE LIBRARY				
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM VALLEY SOCIAL CENTRE, WHITEHAWK				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 4.00PM BRIGHTHELM CENTRE				
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
48435	<p>Social Value Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	23 Mar 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Andy Witham Tel: 01273 291498, Cliff Youngman Tel: 01273 291408</p>
48433	<p>Private Sector Housing Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	23 Mar 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Martin Reid Tel: 01273 93321</p>
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48095	<p>Playing Field at Old Shoreham Road: proposed shared use arrangement <i>All Committee Decisions</i> This report proposes an arrangement to ensure safe shared use by school and college pupils and students and by the community of playing fields at Old Shoreham Road owned in part by the City Council and in part by Brighton, Hove and Sussex Sixth Form College (BHASVIC)</p> <p><i>Wards affected: Goldsmid; Hove Park</i></p>	3 Dec 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Tel: 29-0732</p>